



WELCOME MANUAL & COMPETITION GUIDE



Póvoa de Varzim, 28th October to 4th November, 2019



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WELCOME

Welcome to the BISFed 2019 Boccia World Open - Póvoa de Varzim. We are looking forward to welcoming 24 Nations and their 115 competitors to Póvoa de Varzim.

This will be, for sure, one of the most exciting sports events of the year and, as the qualification period to the 2020 Tokyo Paralympic Games is coming to an end, all athletes will be even more committed to reach higher and present the performance of a lifetime.

For that reason, the BISFed 2019 Boccia World Open - Póvoa de Varzim Host Organising Committee will make all efforts to ensure all participants the best conditions possible.

Coming to Póvoa de Varzim is like coming home for most of Boccia athletes, coaches and sports assistants throughout the world, and that is something we are truly proud of: being the Home of Boccia, the capital city of this sports and we sincerely hope coming home this time will be, once again, a fantastic experience of sportsmanship, commitment and fair play.

Good luck and enjoy the competition!

Host Organizing Committee

INFORMATION & ACCREDITATION

- ❖ The BISFed 2019 Boccia World Open - Póvoa de Varzim Host Organising Committee will use electronic means of information whenever possible and, if necessary, with paper back-up.
- ❖ With the exception of urgent warnings from the Technical Delegate or the HOC, relevant information (changes of schedules, transport maps, etc.) will be sent to participating teams by e-mail to their team managers, daily until 20h00.


ACCREDITATION

- ❖ Upon arrival, Team Managers and Officials should ask for their Accreditation Cards at Information Desk. Accreditation should be used at all times, during the competition, to ensure access to competition restricted areas (e.g., FOP, Call Room, Equipment Storage, etc.).

ACCOMMODATION

HOTELS

- ❖ Delegations have been accommodated in two Hotels at Póvoa de Varzim: Hotel Axis Vermar and Grande Hotel da Póvoa.
- ❖ The Competition Entry Fee includes all accommodation expenses and meals, from dinner on the 28th October until breakfast on the 4th November, 2019.
- ❖ Regardless of their return flights' schedule, delegations must check-out of the Hotels until 12h00 (noon) on departure day (although the hotels can keep your luggage until later hours, upon request).
- ❖ Since some rooms have bathtub, shower chairs will be available at the venue upon request if athletes prefer to have a bath in the venue's adapted bathroom.

HOTEL AXIS VERMAR Rua da Imprensa Regional 4490-518 Póvoa de Varzim		Ph: + 351 252 298 900 reservas@axisvermar.com www.axishoteis.com					
					SINGLE	TWIN	TRIPLE
1	Brazil	28 th Oct	04 th Nov	21	0	9	1
2	Canada	27 th Oct	04 th Nov	09	1	4	0
3	France	28 th Oct	04 th Nov	07	0	2	1
4	Great Britain	26 th Oct	04 th Nov	26	2	12	0
5	Greece	28 th Oct	04 th Nov	17	1	8	0
6	Hong Kong	27 th Oct	04 th Nov	21	1	10	0
7	Korea	27 th Oct	05 th Nov	19	1	9	0
8	Netherlands	27 th Oct	04 th Nov	08	1	2	1
9	Portugal	26 th Oct	04 th Nov	27	1	13	0
10	Russia	28 th Oct	04 th Nov	19	0	8	1
11	Slovakia	28 th Oct	04 th Nov	17	0	7	1
12	Thailand	28 th Oct	04 th Nov	20	0	10	0

GRANDE HOTEL DA PÓVOA Largo do Passeio Alegre, nº20 4490-428 Póvoa de Varzim		Ph: + 351 252 290 400 grandehotelpovoa@elpohoteis.com www.grandehoteldapovoa.com						
		PERIOD		PAX	ROOMS REQUESTED			
					SINGLE	TWIN	TRIPLE	
1	Belgium	28 th Oct	04 th Nov	03	1	1	0	
2	Croatia	28 th Oct	04 th Nov	08	0	4	0	
3	Czech Republic	28 th Oct	04 th Nov	04	0	2	0	
4	Spain	28 th Oct	04 th Nov	13	1	6	0	
5	Germany	28 th Oct	04 th Nov	08	2	3	0	
6	Israel	28 th Oct	04 th Nov	03	1	1	0	
7	Japan	28 th Oct	04 th Nov	14	0	7	0	
8	Mexico	28 th Oct	04 th Nov	2	0	1	0	
9	Poland	28 th Oct	04 th Nov	07	1	0	2	
10	Slovenia	28 th Oct	04 th Nov	02	0	1	0	
11	Sweden	26 th Oct	02 nd Nov	03	1	1	0	
12	Ukraine	28 th Oct	04 th Nov	07	1	3	0	
13	Referees Course	26 th Oct	01 st Nov	12	2	5	0	
14	Classifiers Course	01 st Nov	04 th Nov	12	5	2	1	

HOTEL COSTA VERDE Avenida Vasco da Gama, 56 4490-410 Póvoa de Varzim		Ph: + 351 252 298 600 info@hotelcostaverde.pt www.hotelcostaverde.pt						
		PERIOD		PAX	ROOMS REQUESTED			
					SINGLE	DOUBLE	TWIN	TRIPLE
1	Classifiers	28 th Oct	04 th Nov	3	3	0	0	0
2	Referees	28 th Oct	04 th Nov	20	0	1	9	0
3	HOC	26 th Oct	04 th Nov	6	0	0	3	0
4	TD & Assistant TD	27 th Oct	04 th Nov	2	1	1	0	0

TRANSPORTATION

ARRIVALS & DEPARTURES

- ❖ The HOC will ensure transportation for all delegations and officials from Porto International Airport (Aeroporto Dr. Francisco Sá Carneiro) to the Hotels and from the Hotels to the Airport.
- ❖ Upon arrival, please wait next to Costa Coffee, just in front of Arrivals Door at the Airport, and someone from the HOC, dully identified with a yellow competition shirt and an event logo will be there to greet you and to direct you to the bus.



- ❖ No additional transport will be provided since all Hotels are at a walking distance from the venue. Please be aware that the weather conditions may include short periods of rain and low temperatures, so it is advisable for all participants to bring warm clothes and a raincoat.

MEALS

- ❖ BREAKFAST - Breakfast will be provided at each delegation's hotel, served from 07h00 to 10h00 a.m. Exceptions will be made in competition days, in which breakfast will be served earlier (06h30).
- ❖ LUNCH - Packed Lunches will be distributed at the Competition Venue and will be available at 11h30 a.m.

- ❖ DINNER - Dinner will be served at each delegation's hotel, from 19h00 to 22h00.

IMPORTANT - If any of your team members suffers from food allergies or has food restrictions, please be advised you should provide that information to the HOC as soon as possible.

OFFICIALS

- ❖ Breakfasts will be served at the Hotel from 07h30 to 10h00 a.m. (an earlier schedule may occur, depending on the competition schedule).
- ❖ Dinners will take place at the restaurant “Rota do Mar” (next to Hotel Costa Verde) from 19h00 to 22h00.

FAREWELL DINNER

- ❖ A Farewell Dinner will be offered by the City Council of Póvoa de Varzim and the Host Organizing Committee on Sunday, 3rd of November, at 19h30, at AXIS Vermar Hotel.
- ❖ Right after the Award & Closing Ceremony, all delegations will be required to go to AXIS Vermar Hotel in order to attend the Farewell Dinner.

WATER SUPPLY

- ❖ For ecological reasons, and following BISFed recommendations, no disposable water bottles will be used during this competition.
- ❖ Each participant will receive a reusable water bottle and several water points will be available throughout the venue where bottles can be refilled. All water is drinkable so you can also refill it at the Hotel.

VENUE

The official venue for the competition will be the Council Sports Hall of Póvoa de Varzim [ADDRESS: R. Dona Maria I 220, 4490-538 Póvoa de Varzim].

Ten Competition Courts will be available for the competition, as well as warm-up courts within the FOP area as you can see on the layout (next page).

COUNCIL SPORTS HALL OF PÓVOA DE VARZIM



GENERAL OUTLINE OF THE COMPETITION

- ❖ All Events of the BISFed 2019 Boccia World Open - Póvoa de Varzim will run in accordance with BISFed International Boccia Rules, Competition Guide and BISFed Code of Ethics. In case of doubt or disagreement in the interpretation of the rules, the English version shall prevail. The current BISFed Boccia Rules can be found on the BISFed website.
- ❖ Any case not included in this document shall be solved in accordance with the Technical Delegate for the competition - Sandra King.
- ❖ It is the responsibility of each National Organization participating in the event to ensure that all competitors and technical personnel are familiarised with BISFed Boccia Rules as well as the BISFed Code of Ethics.

KEY PERSONNEL

❖ Host Organizing Committee

<u>EVENT DIRECTOR</u>	Joaquim Viegas
<u>COMPETITION MANAGER</u>	Marta Mascarenhas
<u>VOLUNTEERS MANAGER</u>	Ana Formiga
<u>CALL ROOM MANAGER</u>	Pedro Saraiva
<u>COMMUNICATION</u>	André Tavares
<u>PROTOCOL & TRANSPORT</u>	Rafael Simões

❖ BISFed Officials

<u>TECHNICAL DELEGATE</u>	Sandra King
<u>TECHNICAL DELEGATE ASSISTANT</u>	Gustavo Alvarim
<u>CHIEF CLASSIFIER</u>	Ana Moreira
<u>HEAD REFEREE</u>	Teresa Calverol
<u>ASSISTANT HEAD REFEREE</u>	Edwig Lamberechts
<u>INTERNATIONAL CLASSIFIERS</u>	Jose Luis Sirera
	Jaime Antunes

BISFED REFEREES

Anabela Marto	Portugal
Antonio Echevarrias	Spain
Beatriz Castedo	Spain
Carla Gomes	Portugal
Cassandra Turk	England
Darren Thomson	Scotland
David Henriques	Portugal
Goran Dernej	Croatia
Izaskun Aguirre	Spain
M ^a Inês Almeida	Portugal
Marie-Clarie Parent	Belgium
Pedro Fernandes	Portugal
Pedro Melo	Portugal
Ronny Van Assche	Belgium
Sandra Monteiro	Portugal
Sunna Führer	Germany
Yulia Grevseva	Russia
M ^a Aline Pereira	Portugal
M ^a Helena Bastos	Portugal
Sara Henriques	Portugal
Claudine Lopp	France
Florian Silbernagl	Austria
Jan Mulligan	England
José Javier García Moya	Spain
Lauren Kianchehr	England
Lisa Brachet	France
María Valdés Martin	Spain
Marta Panufnik	Spain
Nikolaos Mavropoulos	Greece
Roberto Pecellín Marchena	Spain
Samuel Pacheco	France
Simone Reis	Portugal

CLASSIFICATION

- ❖ Only one panel of international classifiers will attend the event, which means that, for Review athletes to be classified, in case of a protest, it will be appreciated in the next BISFed sanctioned competition in which such athletes will attend.
- ❖ Athletes to be classified were previously informed and must bring to classification, prior to the event, their Passport (or Identification Card).
- ❖ In addition, athletes must sign the BISFed Consent for Classification Form that can be downloaded at BISFed Website (<http://www.bisfed.com/about-boccia/classification/>) or that can be provided prior to the classification session, at the competition. Their Team Manager must witness their signature. Please ensure that the athletes understand the document, provide translation if necessary and bring the form to classification.
- ❖ Athletes must bring a list of all medications and any pertinent health information written in English with them. They must also bring the Certificate of Diagnosis (original document, in paper) completed by their medical doctor. It can be printed from www.bisfed.com Classification Rules section and was also sent previously.
- ❖ The athlete must come to classification with ALL the Boccia equipment used in competition and be dressed in sports clothing. If they are not properly attired, they will not be classified.

CLASSIFICATION SCHEDULE (Updated at 22-10-2019)

DAY	TIME	COUNTRY	NAME	CLASS	STATUS
28-10-2019	17h30	Brazil	André Luiz Filho	BC1	N
29-10-2019	09h00	Japan	Hiromi Endo	BC1	RFD2017
	09h45	Japan	Risa Kainuma	BC2	RFD2017
	10h30	Russia	Iuliia Plakuta	BC3	N
	11h15	Slovakia	Kristina Vozarova	BC4	N

SPORTS EQUIPMENT & SPORTS EQUIPMENT CHECK

- ❖ Equipment Check will be done according to the schedule below at the Competition Venue. Equipment that does not meet the criteria will not be certified and will be held by the organization until the end of the championship.
- ❖ Please remember that "All BC3 Sports Assistants are required to bring their passport to the equipment check in order to confirm Nationality eligibility according to the BISFed Policy - Nationality of competitors" (<http://www.bisfed.com/wp-content/uploads/2014/01/BISFed-Policy-on-the-Nationality-of-Competitors-April-2014.pdf>).

SPORTS EQUIPMENT CHECK SCHEDULE (Updated at 22-10-2019)

28 th October, 2019	
<u>TIME</u>	<u>COUNTRY</u>
12h00 - 12h30	Portugal
12h30 - 12h45	Germany
12h45 - 13h00	Canada
13h00 - 13h15	Netherlands
13h15 - 13h45	Great Britain
13h30 - 13h40	Sweden
13h40 - 14h05	Hong Kong
14h05 - 14h25	Korea
16h30 - 16h35	Belgium
16h35 - 16h45	Czech Republic

29 th October, 2019	
<u>TIME</u>	<u>COUNTRY</u>
09h35 - 09h55	Spain
10h00 - 10h25	Brazil
10h25 - 10h30	Israel

10h30 - 10h35	Slovenia
10h35 - 10h55	Thailand
10h55 - 11h15	Slovakia
11h15 - 11h30	Ukraine
11h30 - 11h35	Mexico
11h35 - 11h55	Russia
11h55 - 12h20	Greece
12h20 - 12h30	Croatia
12h30 - 12h45	France
12h45 - 12h55	Poland
12h55 - 13h15	Japan

THE COMPETITION

- ❖ The countries eligible to compete at the BISFed 2019 Boccia World Open - Póvoa de Varzim are those who have paid all entry fees in full, submitted all required registration information and are currently full members of BISFed.

ENTRANTS

- ❖ Competitors must be 15 years of age or older by the first day of the year 2019.

DIVISIONS OF PLAY

- ❖ Individual BC1, BC2, BC3, BC4 and Pairs BC3, Pairs BC4 and BC1-BC2 Teams.

COMPETITION SCHEDULE AND MEETINGS

A paper set of the final competition schedule will be made available after the Official Draw, at the Team Managers Technical Meeting, on the 29th October, at 15h00, and will be distributed for collection by Team Managers or designated people.

Countries are allowed two representatives at this meeting, one of whom must be the Team Manager.

COMPETITOR NUMBERS (BIBs)

- ❖ Upon confirmation of classification, each athlete shall be given one (1) piece of competitor number, to be used as follows:
 - The BIB must be worn at all times during the hours of competition. The competitor number must be affixed on the front of the shirt or the trouser leg;
 - For classes BC1 and BC3, the assistant will have a second competitor number to be affixed on his/her back.
- ❖ If an athlete forgets, loses or chooses not to wear their competitor number, he/she will not be permitted to enter the warm-up area, the Call Room or the field of play.

A side that is not present for the start of the match forfeits the match (ref. 10.4.8). Exceptions may be considered by the Head Referee and/or the Technical Delegate.

UNIFORM COLOUR

A list of every teams' uniform colours will be distributed during the technical meeting. After the final schedule is finished, the TD will revise it and identify the matches with possible colour clash. On matches where the colour clash is identified the lower ranked side will be instructed by the TD to change to an alternate uniform colour. Jackets of a different colour will be allowed, as long as the BiB Number is visible, and the correct shirt colour underneath.

TRAINING SCHEDULE

- ❖ Training Sessions will take place according to the schedule and on the courts presented below. Any additional requests must be submitted to the HOC and will be appreciated and answered to by the Competition Technical Delegate.
- ❖ Additional training slots if provided will be awarded according to the delegations' size and court allocation logic.

TRAINING SCHEDULE

28-10-2019										
TIME/COURT	1	2	3	4	5	6	7	8	9	10
10h30 - 12h00	POR	POR	POR	GER		CAN	GBR	GBR	GBR	NED
12h00 - 13h30		SWE		KOR	KOR	HKG	HKG	HKG		
13h30 - 15h00										
15h00 - 16h30	BEL	JPN	JPN	CZE						
16h30- 18h00	GRE	GRE	THA	THA	THA	UKR		FRA	MEX	ISR
18h00 -19h30	RUS	RUS	RUS	SVK	SVK	CRO	BRA	BRA	ESP	ESP

29/10/2019										
TIME/COURT	1	2	3	4	5	6	7	8	9	10
09h00 - 10h30	GBR	GBR	GBR	SWE	SLO	CZE	THA	THA	THA	BEL
10h30 - 12h00	KOR	KOR	ESP	ESP	JPN	JPN	CRO	ISR	BRA	BRA
12h00 - 13h30	SVK	SVK	MEX	NED	CAN	RUS	RUS	RUS	GER	UKR
13h30 - 15h00	HKG	HKG	HKG	FRA	POR	POR	POR	GRE	GRE	POL

COMPETITION SCHEDULE

After the technical meeting, the final Competition Schedule will become available at:

- ❖ PCAND website: www.pcand.pt
- ❖ BISFed website: www.bisfed.com

A preview of the competition's schedule basic structure is presented as follows:

DIVISION	Nº COMPETITORS	Nº POOLS	POOLS OF 4	POOLS OF 5	TOTAL GAMES (POOLS PHASE)	ELIMINATION ROUNDS	TOTAL MATCHES
Ind. BC1	21	5	4	1	34	8	42
Ind. BC2	24	6	6	-	36	8	44
Ind. BC3	24	6	6	-	36	8	44
Ind. BC4	24	6	6	-	36	8	44
Pairs BC3	10	2	-	2	20	4	24
Pairs BC4	10	2	-	2	20	4	24
Teams BC1-BC2	10	2	-	2	20	4	24

30th Oct - Individuals

TIME	PHASE	COURT 1	COURT 2	COURT 3	COURT 4	COURT 5	COURT 6	COURT 7	COURT 8	COURT 9	COURT 10
09:30	Pools	BC1	BC1	BC1	BC1	BC1	BC1	BC1	BC1	BC1	BC1
10:30	Pools	BC3	BC3	BC3	BC3	BC3	BC3	BC3	BC3	BC3	BC3
11:45	Pools	BC3	BC3	BC2	BC2	BC2	BC2	BC2	BC2	BC2	BC2
13:00	Pools	BC2	BC2	BC2	BC2	BC4	BC4	BC4	BC4	BC4	BC4
14:00	Pools	BC4	BC4	BC4	BC4	BC4	BC4	BC1	BC1	BC1	BC1
15:00	Pools	BC1	BC1	BC1	BC1	BC1	BC1	BC3	BC3	BC3	BC3
16:15	Pools	BC3	BC3	BC3	BC3	BC3	BC3	BC3	BC3	BC4	BC4
17:30	Pools	BC1	BC1	BC4	BC4	BC4	BC4	BC4	BC4	BC4	BC4
18:30	Pools	BC4	BC4	BC2	BC2	BC2	BC2	BC2	BC2		

31st Oct - Individuals

TIME	PHASE	COURT 1	COURT 2	COURT 3	COURT 4	COURT 5	COURT 6	COURT 7	COURT 8	COURT 9	COURT 10
09:30	Pools	BC2	BC2	BC2	BC2	BC2	BC2	BC1	BC1	BC1	BC1
10:30	Pools	BC1	BC1	BC1	BC1	BC1	BC1	BC3	BC3	BC3	BC3
11:45	Pools	BC3	BC3	BC3	BC3	BC3	BC3	BC3	BC3	BC4	BC4
13:00	Pools	BC4	BC4	BC4	BC4	BC4	BC4	BC4	BC4	BC1	BC1
14:00	Pools	BC4	BC4	BC2	BC2	BC2	BC2	BC2	BC2	BC2	BC2
15:00	Pools	BC2	BC2	BC2	BC2						
16:15	¼ F	BC1	BC1	BC1	BC1	BC3	BC3	BC3	BC3		
17:30	¼ F	BC4	BC4	BC4	BC4	BC2	BC2	BC2	BC2		

01st Nov - Individuals, Pairs & Teams

TIME	PHASE	COURT 1	COURT 2	COURT 3	COURT 4	COURT 5	COURT 6	COURT 7	COURT 8	COURT 9	COURT 10
09:30	½ F		BC2	BC2	BC4	BC4	BC3	BC3	BC1	BC1	
11:30	Finals		BC4	BC4	BC2	BC2	BC1	BC1	BC3	BC3	
15:30	Pools	PBC4	PBC4	PBC4	PBC4						
17:10	Pools	PBC3	PBC3	PBC3	PBC3	TEAMS	TEAMS	TEAMS	TEAMS		

02nd Nov - Pairs & Teams

TIME	PHASE	COURT 1	COURT 2	COURT 3	COURT 4	COURT 5	COURT 6	COURT 7	COURT 8
09:30	Pools					PBC4	PBC4	PBC4	PBC4
10:40	Pools	TEAMS	TEAMS	TEAMS	TEAMS	PBC3	PBC3	PBC3	PBC3
12:20	Pools	PBC4	PBC4	PBC4	PBC4				
13:30	Pools	PBC3	PBC3	PBC3	PBC3	TEAMS	TEAMS	TEAMS	TEAMS
15:10	Pools					PBC4	PBC4	PBC4	PBC4
16:20	Pools	TEAMS	TEAMS	TEAMS	TEAMS	PBC3	PBC3	PBC3	PBC3

03 rd Nov - Pairs & Teams									
TIME	PHASE	COURT 1	COURT 2	COURT 3	COURT 4	COURT 5	COURT 6	COURT 7	COURT 8
09:30	Pools	PBC3	PBC3	PBC3	PBC3	TEAMS	TEAMS	TEAMS	TEAMS
11:10	Pools				PBC4	PBC4		PBC4	PBC4
13:20	½ F	PBC4	TEAMS	PBC4	TEAMS	PBC3	PBC3		
16:00	Finals	TEAMS	PBC4	PBC3	PBC3	TEAMS	PBC4		

TRAINING ON THE COMPETITION COURTS

- ❖ Teams must be at the entrance of the competition area at least 5 minutes before the scheduled time.
- ❖ Five minutes before the finish time, teams must stop training and prepare all the equipment to get out at the scheduled time.
- ❖ Access to the entrance of training area will be allowed only to accredited staff or athletes who are scheduled for training.
- ❖ During training sessions please keep exclusively to the court(s) that are allocated to your nation and make sure that you don't disturb athletes training on other courts.
- ❖ Access to the entrance of Sports Equipment Storage will be allowed only to accredited staff or athletes who are scheduled for training and for picking or leaving sports equipment.

WARM-UP AREA PROCEDURES

- ❖ From the 30th October on, warm-up area is exclusive for the competitors that are going to play next.

- ❖ Players may be accompanied into the warm-up area by a maximum number of people as follows:

BC1	1 coach, 1 assistant
BC2	1 coach, 1 assistant
BC3	1 coach, 1 assistant
BC4	1 coach, 1 assistant
Pairs BC3	1 coach, 1 assistant per athlete
Pairs BC4	1 coach, 1 assistant
Team (BC1-2)	1 coach, 1 assistant

- If it is necessary, one translator and one physiotherapist/masseuse per Country may enter the warm-up area. They can't help or assist with coaching.

CALL ROOM PROCEDURES

- ❖ Prior to entering the Warm-up Area and Call Room, Athletes, Coaches and Sport Assistants must ensure that they have their Accreditation Tags with them.
- ❖ A Side must be registered between forty-five (45) and twenty (20) minutes before the scheduled start time of any Team/Pairs match. A Side must be registered between thirty (30) and fifteen (15) minutes before the scheduled start time of any Individual match. Registration is done at the Call Room Desk. A Coach may only register an individual athlete if that athlete is at the entrance to the Call Room area. All Sides must be in the Call Room area and waiting in the designated Court area for their match (Rule 20.4).
- ❖ The Official Clock is the Venue digital clock. Any Side who fails to register, or be registered, within the above time limit will automatically be disqualified. If the Side fails to be present within the above time limit, it will forfeit the match (Rule 10.4.8).
- ❖ The examination of all the Sports Equipment and the coin spin will be conducted in the Call Room. One set of Competition Balls will be available. The players are able to examine the Boccia Balls prior to the spinning of the coin.

- ❖ Once registered and inside the Call Room, athletes, coaches and sports assistants must not leave the Call Room. Should they do so, they will not gain re-admittance and will take no further part in the match, potentially forfeiting the match. The number of people, as indicated below, may accompany sides into the Call Room. Translators are not subject to this restriction. However, they may only enter the call room if asked to do so by the Referee. (Rule 20.8)

BC1	1 coach, 1 assistant
BC2	1 coach
BC3	1 coach, 1 assistant
BC4	1 coach, 1 assistant, if athlete is a foot player
Pairs BC3	1 coach, 1 assistant per athlete
Pairs BC4	1 coach, 1 assistant, if athlete is a foot player
Team (BC1/2)	1 coach, 1 assistant

Chairs will be provided for Translators, outside of the Call Room and in a specific place on the field of play (FOP).

BOCCIA BALLS

- ❖ The Organizing Committee will have Competition Balls available for both training and competition.
- ❖ Athletes personal sets of Boccia Balls will be checked as Sports Equipment in the manner set out above. Immediately outside the entrance to the Call Room, there will be an electronic set of weighing scales roll test and measuring template for Sides to check the eligibility of their balls before entry.
- ❖ During competition, random ball checks will take place in the Call Room, prior to each round of matches with one or two courts being selected for inspection. Balls that fail the criteria will be confiscated until the end of competition (as above).
- ❖ The player will be allowed to replace the ball/s with competition ball/s at this time. After the match, these competition balls shall be returned to the Referee.

PROTEST PROCEDURES

- ❖ Protest procedures will be as documented in the BISFed International Boccia Rules.
- ❖ Protest Forms will be available from and returned to the Sports Information Desk. The decision of all Protests shall be available at this desk. Each protest will have a cost of **150€** (one hundred and fifty euro).

IMPORTANT LOCATIONS

❖ Access to Restricted Areas

Access to restricted areas shall be limited to authorised personnel only and in accordance with the BISFed International Boccia Rules. Authorised personnel shall only be granted access if they are wearing their appropriate Accreditation Card in a visible place. Full details of restricted areas shall be explained at the Technical Meeting.

❖ INFORMATION DESK

The Information Desk is available to everyone, in order to provide any information or solve any problem regarding the event or its logistic.

Nevertheless, questions and information regarding each delegation will only be provided to the **Team Manager or designated person**. The sports information desk will be located at the venue. It is each delegation's responsibility to provide the HOC with the updated e-mail address and contacts of the Team Manager.

This desk shall hold the following information:

- Schedules of Play
- Results
- Protest Forms
- Classification Notices
- Time and Location of Meetings
- Time and Location of Social Events
- Map of Venue illustrating the location of specific areas
- Venue Facilities

Outside the Info Desk working desk schedule (during the day), information requests can be directed through the e-mail pcand.boccia@gmail.com.

CEREMONIES

❖ OPENING CEREMONY

The Opening Ceremony will take place on the **29th October, 2019** (Tuesday), **at 17h30**. It will start with a parade including all the participating delegations, a performance from local artists and some short speeches from the present individualities.

❖ MEDAL CEREMONY

The Medal Ceremony for both Pairs & Teams as well as Individual Competition will be held on the 3rd November, 2019 (Sunday), after the finals.

❖ FAREWELL DINNER

The Farewell Dinner will take place on the 3rd November, 2019 (Sunday), at 19h30, at AXIS Vermar Hotel.

MEDICAL CARE & INSURANCE

All participating nations are obliged to arrange medical and accident insurance, including repatriation, for the entire length of their stay. The insurance should cover all athletes and staff members.

The emergency number in the Portugal is **112** (also registered on the accreditation card).

❖ **HEALTHLINE (Saúde 24)** - 808 24 24 24 www.saude24.pt

Health line is a free telephone health information service in Portugal. The service is staffed by registered nurses who will assess your health needs, and give information and advice to help you decide on the best level of care.

➤ HOSPITALS AND HEALTH SERVICES:

Hospital:	Adress:	Contacts:
CENTRO HOSPITALAR DA PÓVOA DE VARZIM	Largo da Misericórdia, 490-421 Póvoa de Varzim	(+351) 252 69 06 01 (+351) 91 240 22 30 (+356) 91 239 87 87
HOSPITAL DE SÃO JOÃO	Alameda Prof. Hernâni Monteiro, 4200-319 Porto	(+351) 22 55 12 100

CENTRO SAÚDE DA
PÓVOA DE VARZIM

Rua Alberto Pimentel,
4490-602 Póvoa de Varzim

(+351) 252 291 270

Anti-Doping Control

- ❖ The list of prohibited substances can be found on the BISFed website (<http://www.bisfed.com/about-boccia/anti-doping/>). All doping processes will be in accordance to the procedures of the WADA.
- ❖ The doping control tests will be conducted by the Portuguese Authority, the **ADoP**-Portuguese anti-doping Agency, which is a WADA member.
- ❖ There will be a minimum of 4 in competition tests and 2 out of competition tests during the event.
- ❖ BISFed Therapeutic Use Exemption (TUE) forms are located on the BISFed website. Athletes, who are using banned substances found on the WADA Prohibited List for therapeutic reasons, should complete the TUE forms and return them to the BISFed doping officer.

Appendix B1 - Routes

ROUTE 1: VENUE - HOTEL AXIS VERMAR



Appendix C - Athletes List

❖ INDIVIDUALS BC1

COUNTRY	NAME	RANKING	TAG
GBR	David Smith	1	101
THA	Witsanu Huadpradit	2	102
NED	Daniel Perez	3	103
SVK	Tomas Kral	4	104
BRA	José Carlos Chagas de Oliveira	5	105
RUS	Mikhail Gutnik	6	106
JPN	Takumi Nakamura	7	107
KOR	Sungjoon Jung	9	108
KOR	Youngjin Roh	10	109
THA	Natthawut Deemak	12	110
GRE	Panagiotis Soulanis	14	111
POR	António Marques	15	112
POR	André Ramos	17	113
THA	Subin Tipmanee	20	114
HKG	Mei Yee Leung	23	115
ESP	Ferran Ribas	28	116
SVK	Jakub Nagy	65	117
GBR	Reegan Stevenson	81	118
BRA	André Luiz Filho	NR	119
BRA	Andreza Vitória de Oliveira	NR	120
JPN	Hiromi Endo	NR	121

❖ INDIVIDUALS BC2

COUNTRY	NAME	RANKING	TAG
THA	Worawut Saengampa	1	201
JPN	Hidetaka Sugimura	2	202
BRA	Maciel Santos	3	203
THA	Watcharaphon Vongsa	4	204
POR	Abílio Valente	5	205
RUS	Dmitii Kozmin	7	206
HKG	Hiu Lam Yeung	8	207
ISR	Nadav Levi	9	208
GBR	Claire Taggart	10	209
POR	Cristina Gonçalves	11	210
SVK	Robert Mezik	12	211
BEL	Francis Rombouts	15	212
NED	Bernd Meints	18	213
SVK	Rastislav Kurilak	20	214
KOR	Jeongmin Sohn	22	215
BRA	Lucas de Araújo	27	216
HKG	Hoi Ying Karen Kwok	29	217
NED	Judith Bulthuis	31	218
GRE	Alexandros Papadakis	32	219
KOR	Chung Ho Lee	39	220
RUS	Diana Tsyplina	48	221
GBR	Will Hipwell	55	222
GRE	Dionysia Tsakiri	NR	
JPN	Risa Kainuma	NR	

❖ INDIVIDUALS BC3

COUNTRY	NAME	RANKING	TAG
GRE	Grigorios Polychronidis	1	301
HKG	Yuen Kei Ho	3	302
GBR	Jamie McCowan	4	303
KOR	Howon Jeong	5	304
RUS	Aleksander Legostaev	6	305
KOR	Junyup Kim	7	306
BRA	Evelyn de Oliveira	9	307
POR	José Macedo	10	308
BRA	Mateus Carvalho	11	309
CZE	Adam PESKA	12	310
POR	Avelino Andrade	14	311
GBR	Patrick Wilson	15	312
JPN	Kazuki Takahashi	16	313
SWE	Maria Bjurstrom	17	314
GRE	Anna Ntenta	23	315
FRA	Samir Van Der Beken	24	316
THA	Somboon Chaipanich	26	317
POL	Edyta Owczarz	28	318
POL	Damian Iskrzycki	30	319
FRA	Sonia Heckel	34	320
ESP	Wafid Boucherit	37	321
HKG	Tak Wah Tse	39	322
RUS	Maxim Vasilyev	44	323
ESP	Veronica Pamies	96	324

❖ INDIVIDUALS BC4

COUNTRY	NAME	RANKING	TAG
GER	Boris Nicolai	2	401
HKG	Yuk Wing Leung	5	402
SVK	Samuel Andrejcik	6	403
GBR	Stephen McGuire	8	404
THA	Pornchok Larpyen	10	405
CRO	Davor Komar	12	406
HKG	Wai Yan Vivian Lau	13	407
SVK	Michaela Balcova	16	408
CAN	Marco Dispaltro	17	409
CAN	Iulian Ciobanu	20	410
RUS	Sergey Safin	21	411
THA	Ritthikrai Somsanuk	22	412
UKR	Artem Kolinko	23	413
ESP	Vasile Agache	24	414
SLO	Matjaz Bartol	25	415
GRE	Niko Vasili	26	416
RUS	Ivan Frolov	27	417
GBR	Louis Saunders	31	418
MEX	Karla Manuel Enriquez	32	419
POR	Nuno Guerreiro	33	420
POR	Carla Oliveira	43	421
UKR	Andrii Okulov	46	422
GER	Bastian Keller	48	423
CRO	Melisa Osmanovic	51	424

❖ PAIRS BC3

COUNTRY	NAME	RANKING
GREECE	Grigorios Polychronidis	1
	Anna Ntenta	
	Konstantinos Masouras	
HONG KONG	Yuen Kei Ho	3
	Tak Wah Tse	
	Ling Yan Tsang	
FRANCE	Samir Van Der Beken	4
	Sonia Heckel	
	Rodrigue Brenek	
BRAZIL	Evelyn de Oliveira	6
	Mateus Carvalho	
	Evani Soares da Silva Calado	
KOREA	Howon Jeong	7
	Junyup Kim	
	Yejin Choi	
GREAT BRITAIN	Jamie McCowan	8
	Patrick Wilson	
	Jessica Hunter	
POLAND	Edyta Owczarz	11
	Damian Iskrzycki	
SPAIN	Wafid Boucherit	13
	Francisco Javier Martínez	
	Veronica Pamies	
RUSSIA	Aleksander Legostaev	15
	Maxim Vasilyev	
	Iuliia Plakuta	
PORTUGAL	José Macedo	17
	Avelino Andrade	
	Ana Costa	

❖ PAIRS BC4

COUNTRY	NAME	RANKING
SLOVAKIA	Samuel Andrejcik	1
	Michaela Balcova	
	Kristina Vozarova	
HONG KONG	Yuk Wing Leung	2
	Wai Yan Vivian Lau	
	Kwan Hang Wong	
THAILAND	Pornchok Larpyen	3
	Ritthikrai Somsanuk	
	Nuanchan Phonsila	
GREAT BRITAIN	Stephen McGuire	4
	Louis Saunders	
	Evie Edwards	
RUSSIA	Sergey Safin	5
	Ivan Frolov	
	Daria Adonina	
GERMANY	Boris Nicolai	7
	Bastian Keller	
	Anita Raguwaran	
PORTUGAL	Nuno Guerreiro	9
	Carla Oliveira	
	Manuel Cruz	
CANADA	Marco Dispaltro	10
	Iulian Ciobanu	
	Alison Levine	
CROATIA	Davor Komar	12
	Melisa Osmanovic	
	Damir Juren	
UKRAINE	Artem Kolinko	15
	Andrii Okulov	
	Nataliia Konenko	

❖ TEAMS BC1-BC2

COUNTRY	NAME	RANKING
THAILAND	Witsanu	1
	Natthawut Deemak	
	Subin Tipmanee	
	Worawut Saengampa	
	Watcharaphon Vongsa	
JAPAN	Takumi Nakamura	2
	Hiromi Endo	
	Hidetaka Sugimura	
	Risa Kainuma	
BRAZIL	José Carlos Chagas de Oliveira	3
	André Luiz Filho	
	Andreza Vitória de Oliveira	
	Maciel dos Santos	
	Lucas de Araújo	
RUSSIA	Mikhail Gutnik	5
	Dmitii Kozmin	
	Diana Tsyplina	
PORTUGAL	António Marques	6
	André Ramos	
	Abílio Valente	
	Cristina Gonçalves	
	Nelson Fernandes	
GREAT BRITAIN	David Smith	7
	Reegan Stevenson	
	Claire Taggart	
	Will Hipwell	
KOREA	Sungjoon Jung	8
	Youngjin Roh	
	Jeongmin Sohn	
	Chung Ho Lee	
	Soyeong Jeong	

SLOVAKIA	Tomas Kral	
	Jakub Nagy	
	Robert Mezik	10
	Rastislav Kurilak	
	Kristina Kudlacova	
NETHERLANDS	Daniel Perez	
	Bernd Meints	11
	Judith Bulthuis	
GREECE	Panagiotis Soulanis	
	Alexandros Papadakis	14
	Dionysia Tsakiri	